

San Angelo Visitor Center
426 West Avenue B

Use of Meeting Rooms

Parking is available on Avenue B or in the lot south of Avenue B. Please do not park in the main lot to allow convenient access for guests of the Visitor Center.

Enter the north side of the building through door number 1 to the main conference room.

The three white panels on the south wall of the main meeting room operate the alarm system, heating/cooling and lights.

Deactivate the security system as instructed by staff.

Air/Heat - Room temperature may be adjusted using the arrows on the panels nearest each corner of the room.

Light Panels - The top button will turn all lights on. The bottom button will turn all lights off.

Projection screen - A screen on the west end of the room is activated by a black switch on the west wall.

Smoking is not allowed at any time inside the buildings.

Trash - Dispose of all trash in the bins on the east side of the building. Please do not fill the receptacles on the terrace.

Windows - Black out screens are activated by panels of three silver switches on each end of the south wall.

Please leave the rooms - chairs, tables, lights and blinds - as you found them. Rooms are available at a nominal charge because we have very limited maintenance staff.

Activate the alarm system before leaving the facility if staff is not on premises.

Lock the doors if a key was issued or advise Foundation staff before departing.

Return the key to Foundation staff for refund of your deposit. *Please direct any questions to Foundation staff. The office is open Monday through Friday 8 am to 12 noon and 1 to 5 pm. Phone is (325) 486-0185 or email vford@sahfoundation.org.*